

The Sea Cargo Charter



Summary of the governance structure

The governance structure of the Sea Cargo Charter Association is modelled on the Poseidon Principles Association, which is itself modelled on the Equator Principles.

The Sea Cargo Charter Association will manage, administer, and develop the Sea Cargo Charter. The members of the Sea Cargo Charter Association are the Signatories to the Sea Cargo Charter. The Sea Cargo Charter Association will be established once the Sea Cargo Charter have gained fifteen Signatories, i.e. following the official launch.

The Sea Cargo Charter Association will be governed by a set of Governance Rules which provide guidance to existing and prospective Signatories on the processes for the management, administration, and development of the Sea Cargo Charter. Additional responsibilities and procedures for the Association will be found there.

Roles of the Sea Cargo Charter Association

Steering committee

The Steering Committee will be comprised of 10 to 15 representatives of Signatories to the Sea Cargo Charter, with one representative per Signatory. One member will act as a Chair, one member as Vice Chair, one member as Treasurer. Management support roles may grow with the Sea Cargo Charter as determined by the Steering Committee. To this end, these roles will develop into the chairs of various working groups to incorporate a greater range of environmental and social factors and issues, adopted by the Steering Committee and Signatories as they see fit.

Steering Committee members must hold a senior position relevant for the Sea Cargo Charter. The Steering Committee leads the Annual Meeting and holds other meetings as necessary. Members of the Steering Committee are volunteers and are therefore not compensated by the Association.

Key responsibilities of the Steering Committee are outlined in the table below.

Signatories

All Signatories are members of the Sea Cargo Charter Association and are encouraged to participate in and contribute to the management of the association in a manner that supports the Principles and is appropriate for their institution.

The charterers who have become Signatories will send a senior representative to relevant meetings of the Association, such as the Annual Meeting. Just as with the Steering Committee, the representative must hold a position relevant to the Sea Cargo Charter.

Signatories can nominate a representative from their institution to become a member of the Steering Committee. Nominees are then voted into positions by all Signatories and serve a term in the Steering Committee as outlined in the Governance Rules.

Secretariat

The role of the Secretariat is to maintain the day-to-day business and administration of the Steering Committee, the Sea Cargo Charter, and the Signatories. Key responsibilities are highlighted in the table below. The Secretariat will serve a facilitating function in the Steering Committee.

Advisory

The Advisory, similar to their previous role in the drafting group, will advise and guide the technical discussions and expertise of the Charter, including creating and revising the scope of the Charter, the decarbonization trajectories and ensuring the used methodology and data found in the Charter are current, relevant, and simple to implement for Signatories. As the Sea Cargo Charter grows, the Advisory will be involved in working groups.

The Advisory will also take part in the Steering Committee meetings as needed.

Group	Roles
Steering Committee	<p>Chair</p> <ul style="list-style-type: none"> Provides coordination across the Steering Committee Attends all formal meetings and approves the official agenda Coordinates with the Secretariat Appointed by the Steering Committee and formally voted in <p>Vice Chair</p> <ul style="list-style-type: none"> Takes on Chair responsibilities when the Chair is unable Completes tasks delegated by the Chair Attends all formal meetings Appointed by the Steering Committee and formally voted in <p>Treasurer</p> <ul style="list-style-type: none"> Coordinates with the Chair and Vice Chair as needed Completes tasks delegated by the Chair Attends all formal meetings Coordinates with the Secretariat regarding financial matters on an ongoing basis Appointed by the Steering Committee and formally voted in <p>All Steering Committee members</p> <ul style="list-style-type: none"> Help and support in the decision-making process of the Sea Cargo Charter updates and review for improvement Attend all formal meetings, including Annual Meetings
Signatories	<p>All Signatories of the Sea Cargo Charter are members of the Association</p> <ul style="list-style-type: none"> Nominate a representative for Steering Committee elections as needed and as desired Follow all reporting requirements and pay the Signatory Fee and Annual Fee Participate and contribute when possible, including working groups in the future
Secretariat	<ul style="list-style-type: none"> Coordinates with the Chair and Steering Committee Coordinates with Advisory
Advisory	<ul style="list-style-type: none"> Keeps Charter up to date through regular reviews Provides technical advice Has a future role in working groups as determined by the Steering Committee